

Gang Show Risk Assessment

Name of Section or Activity	Stirling Gang Show Rehearsals	Dates of Risk Assessment	Week Beginning Sun 24 Sept 2023	Name of who undertook this Risk Assessment	Scott Park Convener	Date of Preparation	24 July 2023
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★ Every child parent and every adult member must sign their membership form to indicate they have read this Risk Assessment

Hazard Identified? / Risks from it ?	Who is at risk ?	How are the risks already controlled ? What extra controls are needed ?	What has changed that needs to be thought about and controlled
Hazard - something that may cause harm or damage	Young people, Adults, Visitors ?	Controls - Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out	Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.
	Activity : Location :	Gang Show Rehearsals and Performances Macrobert Arts Centre, University of Stirling	
Risks from the location	Young People Adults	Visual inspection by a Leader on arrival at premises to ensure they are safe to use Arrival/Departure times have been communicated to parents/adults through information leaflets Stage Crew given safety briefing soon after arrival on Sun 24 Sept A Safety Briefing will be provided for the cast soon after arrival on Mon 25 Sept. This briefing will include information regarding fire drills.	
Hygiene	Young People Adults	Use of Sanitising Hand Gel is not compulsory but it will be available for use if desired	
Toilet facilities	Young People Adults	Toilets are available within the theatre and will be regularly monitored for cleanliness. Any problems will be reported to the theatre management	
Risks from activity equipment	Young People Adults	Cast will practice using rostra and props before the public performances. Any problems identified will be dealt with to ensure there are no safety issues	
COVID 19 or other Infectious diseases	Young People Adults	Any member of the cast or production staff contracting these conditions should follow medical instructions and not attend the theatre. The Registrar should be informed promptly.	
Safety of Individuals (1)	Young People	All Scouting or Guiding adults, including back-stage helpers, will possess current Disclosure Scotland certificates and are approved for working with young people and vulnerable adults by the relevant authority (The Scout Association or Girlguiding). Any other adults (e.g. producers, etc) will be supervised at all times	

Safety of Individuals (2)	Young People Adults	A First Aid Kit will be available at all times. All Leaders have some training in First Aid. All movements required as part of the production will be monitored to ensure they can be efficiently and safely executed with no risk to any individual or group.	
Safety of Individuals (3)	Young People Adults	Access to the theatre back stage will be controlled by Gang Show Security staff. Only cast and Helpers with specially provided photo ID will be allowed backstage. All helpers will have current PVG certificates. All strangers must be challenged. External dressing rooms will be monitored by Guide and Scout Leaders	
Safety of Individuals (4)	Young People Adults	In the event of a major problem, the dressing rooms will be locked down and the theatre management informed as well as the police. We will then proceed under guidance from the appropriate authority.	
Health (1)	Young People Adults	Stirling Gang Show is advised on individual member's Membership Forms of any medical or other conditions that might affect a member's well-being.	
Health (2)	Young People	Leaders to be alert for any signs of young people being overtired and appropriate action taken	
Health (Emotional Wellbeing)	Young People	Young people are at risk of emotional distress as a result of several factors (including but not limited to bullying, home life, school life, etc). Adults should use their training and experience as leaders within the Scouting and Guiding Movements to identify such distress. Where there are concerns adults should immediately raise these with the Convener or Depute Convener who will, if necessary, contact the Stirling & Trossachs Scout District Child Safety Coordinator or the Guide Child Safety Coordinator for advice or address issues in an appropriate manner	
Wellbeing and Nurturing	Young People	All cast have their views listened to and respected. Feedback from the cast is encouraged and suggestions acted upon, if appropriate, or considered for the next production.	
Responsibility	Young People	Young people are given specific responsibilities during rehearsals and Show week.	
Communications	Young People Adults	Any changes to the theatre arrangements will be advised on the Gang Show Blog and by email to individuals	

Checked by Line Manager	Name : Role / level : Date :	Checked by Executive	Name : Role / level : Date :
Approved by Commissioner	Name : Role / level : Date :	Approved by Executive	Name : Role / level : Date :

